

SMALL BUSINESS PROFIT AND LOSS STATEMENT TEMPLATE

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PROFIT AND LOSS STATEMENT

COMPANY NAME

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STATEMENT REPORTING PERIOD

STARTING DATE	ENDING DATE
to	

REVENUE

Including deductions for returns and discounts

Sales Revenue	
Other Revenue	
GROSS REVENUE	

COST OF GOODS SOLD

COGS	
TOTAL COGS	

GROSS PROFIT

Gross Revenue minus COGS

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EXPENSES

Wages and Benefits	
Rent / Mortgage	
Utilities	
Office Supplies	
Internet & Phone	
Travel	
Insurance	
Interest	
Depreciation	
Taxes	
Other Expenses	
TOTAL EXPENSES	

NET INCOME

Gross Profit minus Total Expenses

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